

Dear Customer,

Congratulations on buying your Melitta® CAFFEO® LATTEA®.

We would like to welcome you as a latte macchiato and coffee gourmet.

With your new Melitta® CAFFEO® LATTEA® quality product, you will experience plenty of special coffee moments. Enjoy your favourite coffee specialities and indulge yourself with all your senses.

In order that you and your guests can enjoy the Melitta® CAFFEO® LATTEA® for a long time to come, please read these operating instructions carefully and thoroughly and keep them stored in a safe place.

Should you require more information or if you have any questions on this coffee maker, please contact us* directly or visit us on the Internet at www.lattea.eu.

We hope you enjoy your new fully automatic coffee maker.

Your Melitta® CAFFEO® team

* +49 571/ 86 1900

Table of contents

1	Information about these operating instructions.....	42
1.1	Symbols in the text of these operating instructions.....	42
1.2	Intended use.....	43
1.3	Non-intended use.....	43
2	General safety instructions.....	44
3	Appliance description.....	45
3.1	Legend for Fig. A.....	45
3.2	Display.....	46
4	Starting up.....	47
4.1	Setting up.....	47
4.2	Connecting.....	48
4.3	Filling the bean container.....	48
4.4	Rinsing out the milk canister.....	48
4.5	Filling the water tank.....	49
4.6	Switching on for the first time.....	49
4.7	Adjusting the dispensed quantity.....	50
4.8	Adjusting the coffee strength.....	50
5	Switching on and off.....	51
5.1	Switching on the appliance.....	51
5.2	Switching off the appliance.....	51
6	Inserting the Melitta® Claris® water filter.....	52
7	Preparing espresso or café crème.....	54
7.1	Preparing one cup of espresso or café crème.....	54
7.2	Preparing two cups of espresso or café crème.....	55
8	Preparing milk froth.....	56
9	Preparing hot water.....	57

10 Function settings..... 58

 10.1 Water hardness 58

 10.2 Energy-saving mode 59

 10.3 Auto-OFF function 60

 10.4 Brewing temperature 61

 10.5 Resetting the appliance to the default settings..... 62

 10.6 Grinding fineness 63

11 Care and maintenance..... 64

 11.1 General cleaning 64

 11.2 Cleaning the brewing unit..... 65

 11.3 Integrated cleaning programme 66

 11.4 Integrated descaling programme..... 69

12 Transport and disposal 72

 12.1 Preparation for transport, protection against freezing and measures for longer periods of non-use..... 72

13 Troubleshooting 74

1 Information about these operating instructions

For a clearer overview, unfold the fold-out pages on the front and back of these operating instructions.

1.1 Symbols in the text of these operating instructions

The symbols in these operating instructions indicate specific hazards associated with operating your Melitta® CAFFEO® LATTEA®, or provide you with useful tips.

Warning!

Sections with this symbol contain information for your safety and indicate possible accident and injury hazards.

Caution!

Sections with this symbol contain information about incorrect operation that should be avoided and point to possible material damage hazards.

Note

Sections with this symbol contain valuable additional information for operating your Melitta® CAFFEO® LATTEA® appliance.

1.2 Intended use

The Melitta® CAFFEO® LATTEA® is exclusively designed for preparation of coffee and coffee specialities, for heating water as well as for preparing milk froth with the milk2shower milk powder outside of the appliance.

To use the appliance as intended means:

- that you carefully read, understand, and comply with the operating instructions.
- that you especially comply with the safety instructions.
- that you use the Melitta® CAFFEO® LATTEA® within the operating conditions specified in these operating instructions.

1.3 Non-intended use

Non-intended use is defined as using the Melitta® CAFFEO® LATTEA® in a manner that differs from the use described in these operating instructions.

Warning!

Non-intended use can lead to injury or scalding with hot water or steam.

Note

The manufacturer bears no liability for damage that is attributed to non-intended use.

2 General safety instructions

Please carefully read the following instructions all the way through. Failure to comply with the instructions can affect your own safety and the safety of the appliance.







Warning!









- Keep the following objects out of the reach of children: packaging materials, small parts.
- All persons using the appliance must be familiar with its operation in advance, and they must be instructed in the possible hazards associated with the appliance.
- Never allow children to use the appliance or to play near the appliance unsupervised.
- The appliance is not designed to be used by persons (including children) with restricted physical, sensory, or mental capabilities or with a lack of experience and/or knowledge unless they are supervised by a person who is responsible for their safety and have received instructions from this supervising person in how the appliance should be used.
- Only use this appliance if it is in faultless condition.
- Never attempt to repair the appliance yourself. If repairs are necessary, contact the Melitta® Service Hotline only.
- Do not make any alterations in or on the appliance, on its components or on the supplied accessories.
- Never immerse the appliance in water.
- Never touch the appliance with wet hands or feet.
- Never touch hot appliance surfaces.
- Never reach into the interior of the appliance when it is in operation.
- Never open the right cover during operation, unless you are expressly requested to do so in these operating instructions.
- This appliance is intended for home use and in similar settings, such as: employee kitchens in stores, offices and other commercial areas; in agricultural facilities; by customers at hotels, motels and other housing facilities; at bed and breakfasts.
- Comply also with the safety instructions in the other sections of these operating instructions.

3 Appliance description

3.1 Legend for Fig. A

Fig. number	Explanation
1	Drip tray with cup plate and coffee grounds container (internal) along with float (indicator for full drip tray)
2	Height-adjustable outlet
3	ON/OFF button 
4	Coffee quantity regulator
5	Button for one-cup dispensing 
6	Button for two-cup dispensing 
7	Water tank
8	Bean container
9	Button for coffee strength 
10	Display
11	Rotary switch for the milk shower
12	Milk shower
13	Milk canister
14	Right cover (removable, covering the grinding fineness adjustment element, brewing unit and identification label)

3.2 Display

Symbol	Meaning	Display	Explanation/prompt
	Standby	Flashing	Appliance is heating up or coffee dispensing process is running.
		Illuminated	The appliance is ready for operation.
	Melitta® Claris® water filter	Illuminated	Change the Melitta® Claris® water filter
		Flashing	Filter change in process
	Water tank	Illuminated	Fill the water tank
		Flashing	Insert the water tank
	Drip tray and coffee grounds container	Illuminated	Empty drip tray and coffee grounds container
		Flashing	Insert drip tray and coffee grounds container
	Coffee strength	Illuminated	1 bean: mild 2 beans: normal 3 beans: strong
		Flashing	Fill the bean container; flashing stops after dispensing the next coffee.
	Cleaning	Illuminated	Clean the appliance
		Flashing	Integrated cleaning programme is running
	Descaling	Illuminated	Descal the appliance
		Flashing	The integrated descaling programme is running
	Milk shower and hot water dispensing	Illuminated	Open the milk shower
		Flashing	Close the milk shower



Note

If all of the symbols on the display are weakly illuminated, the appliance is in energy-saving mode.

4 Starting up

When starting the appliance for the first time, please carry out the following steps.

When you have completed these steps, the appliance is ready for operation. You can now prepare coffee.

We recommend pouring away the first two cups of coffee after the first start up.

4.1 Setting up

- Place the appliance on a stable, level, and dry surface. Make sure that there is a distance of 10 cm to the wall and other objects.
- The Melitta® CAFFEO® LATTEA® has two rollers on the back side of the appliance. It can thus be easily moved by slightly lifting it from the front.

Caution!

- Never place the appliance on hot surfaces or in damp areas.
 - Do not transport or store the appliance in vehicles or rooms at low temperatures, as the remaining water could freeze or condense and thereby damage the appliance. Follow the instructions on page 72.
-
- The coffee grounds container is located in the drip tray. Please make sure that the drip tray is pushed into the appliance all the way to the stop.

Notes

- Keep the packaging material, including hard foam elements, in order to avoid damage during transport or in case of return shipments.
- It is normal to find traces of coffee and water in the machine before it is started up for the first time. This is because the appliance has already been tested for faultless function at the factory.

4.2 Connecting

- Plug the power cable into an appropriate power socket.

Warning!

Danger of fire and electric shock due to incorrect supply voltage, incorrect or damaged connections and power cord.

- Make sure that the supply voltage corresponds to the supply voltage specified on the identification label of the appliance. The identification label is on the right side of the appliance behind the cover (Fig. **B**, no. **14**).
- Make sure that the power socket meets the applicable standards for electrical safety. If in doubt, contact a qualified electrician.
- Never use damaged power cables (damaged insulation, bare wires).
- During the guarantee period, allow the damaged power cable to be replaced only by the manufacturer; and only by qualified specialists after the guarantee period is over.

4.3 Filling the bean container

- Remove the lid of the bean container and fill the container with fresh coffee beans.

Caution!

- Fill the bean container with coffee beans only.
- Never fill the bean container with ground, freeze-dried, or caramelised coffee beans.

- Place the lid on the container.

4.4 Rinsing out the milk canister

- Rinse out the milk canister with clean water before starting up the appliance for the first time.

4.5 Filling the water tank


- Open up the flap of the water tank (Fig. **A**, no. **7**) and pull the water tank up and out of the appliance.
- Fill the water tank to the max. mark with fresh tap water and reinsert it.



Note

If the water tank runs empty during operation (e.g. during the coffee dispensing process), the symbol for the water tank will be illuminated. The current operation will be stopped and the water tank must be filled before starting a new operation.





4.6 Switching on for the first time


All of the tubes have been drained and aired out at the factory. For this reason, the first time the appliance is switched on, the symbol for the milk shower  will be illuminated after the heat-up phase and the appliance must be vented via the milk shower.



Caution!

The appliance may only be vented **without** the Melitta® Claris® water filter and with a full water tank.

- Insert the Melitta® Claris® water filter into the water tank only after venting.
 - Fill the water tank with fresh tap water to the max. mark **before** venting.
-
- Press the ON/OFF button  to switch the appliance on.
 - The standby symbol  is flashing. The appliance heats up. After heating up, the symbol for the milk shower  will be illuminated.
 - Remove the milk canister and place a larger vessel under the milk shower.
 - Turn the rotary switch for the milk shower (Fig. **A**, no. **11**) clockwise to open the milk shower.
 - The symbol for the milk shower  is flashing. Water runs into the vessel under the milk shower.



- When water is no longer running out of the outlet and the symbol for the milk shower  is illuminated, turn the rotary switch for the milk shower anti-clockwise to close the milk shower.
→ The appliance is ready for operation.




4.7 Adjusting the dispensed quantity

- Turn the coffee quantity regulator (Fig. A, no. 4) to variably adjust the dispensed quantity (regulator to the left: less coffee, regulator to the right: more coffee).

Dispensed quantity	Regulator far left	Regulator in the middle	Regulator far right
For single-cup dispensing	30 ml	125 ml	220 ml
For two-cup dispensing	2 x 30 ml	2 x 125 ml	2 x 220 ml

4.8 Adjusting the coffee strength

- Press the button for coffee strength  several times to select among three possible coffee strengths.
→ Your selection will then be shown with the bean symbols  on the display.

Display	Coffee strength
	Mild
	Normal (factory setting)
	Strong

- You can also adjust the coffee flavour by changing the grinding fineness setting. You can find more information on page 63.




5 Switching on and off

5.1 Switching on the appliance





Note


The appliance performs an automatic rinse every time it is switched on.

- Place a vessel below the outlet.
- Press the ON/OFF button  to switch the appliance on.
 - The standby symbol  is flashing. The appliance heats up. The appliance performs an automatic rinse and hot water flows out of the outlet. The standby symbol  will then be illuminated. The appliance is ready for operation.







5.2 Switching off the appliance





- Place a vessel below the outlet.
- Press the ON/OFF button  to switch off the appliance.
 - The appliance automatically rinses out the coffee channels once coffee has been dispensed. The brewing chamber goes into the resting position. The standby symbol  is not illuminated.

6 Inserting the Melitta® Claris® water filter

A Melitta® Claris® water filter is supplied with the appliance for filtering out limescale and other contaminants. Please only insert it **after starting up the appliance for the first time**. If you use the filter, you will have to descale the appliance less frequently and the water hardness will automatically be set to hardness level 1 (see page 58). The service life of your appliance will be extended thanks to this reliable protection from limescale. The water filter should be changed regularly (every 2 months); at the latest, however, it must be changed when the symbol for the water filter  is shown on the display.

Prerequisite: The appliance must be switched off (see „Switching on and off“ on page 51).

- Simultaneously press the button for coffee strength  and the ON/OFF button  for more than 2 seconds.
 - The symbol for the water filter  flashes during the entire change procedure. The symbol for the drip tray  is illuminated.
- Empty the drip tray and then reinsert it.
 - The symbol for the water tank  illuminates.
- Put the water filter in a glass with fresh tap water for several minutes **before** you insert it.
- Open up the flap of the water tank (Fig. **A**, no. **7**) and pull the water tank up and out of the appliance.
- Empty the water tank.
- Screw the Melitta® Claris® water filter carefully into the thread on the bottom of the water tank.
- Fill the water tank to the max. mark with fresh tap water and reinsert it.
 - The symbol for the milk shower  will be illuminated.
- Take off the milk canister and place a vessel under the milk shower.
- Turn the rotary switch for the milk shower (Fig. **A**, no. **11**) clockwise to open the milk shower.

- The symbol for the milk shower  is flashing. Water runs into the vessel under the milk shower.
- When water is no longer flowing out of the outlet and the symbol for the milk shower  is illuminated, turn the rotary switch for the milk shower anti-clockwise to close the milk shower.
- Subsequently, the standby symbol  and bean symbols  will be illuminated. The appliance is ready for operation and water hardness is automatically set to hardness level 1.







Notes

- The Melitta® Claris® water filter should not remain dry over an extended period of time. We therefore recommend storing the Melitta® Claris® water filter in the refrigerator in a glass of water when the appliance will not be in use for extended periods.
- After inserting the Melitta® Claris® water filter, excess active charcoal will be washed out of the filter the first time the appliance is rinsed out. This can cause the rinse water to appear slightly grey in colour. The water will clear again subsequently.

7 Preparing espresso or café crème

7.1 Preparing one cup of espresso or café crème

Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).

- Place a suitable vessel under the outlet.
- Press the button for coffee strength  to adjust the coffee strength.
- Turn the coffee quantity regulator (Fig. A, no. 4) to adjust the dispensed quantity.
- Press the button for one-cup dispensing .
 - The grinding process and coffee dispensing now start. The standby symbol  is flashing. Dispensing ends automatically when the set dispensed quantity is reached.
- To interrupt coffee dispensing, press the button for one-cup dispensing .







Notes

- When the appliance is started up for the first time, the grinder will grind longer than usual.
- You can also adjust the dispensed quantity during the dispensing process. To dispense less coffee, turn the coffee quantity regulator to the left to the desired quantity, or turn it until the appliance stops dispensing. To dispense more coffee, turn the regulator to the right.

7.2 Preparing two cups of espresso or café crème

Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).

Place two suitable vessels beside each other under the outlet.

- Press the button for coffee strength  to adjust the coffee strength.
- Turn the coffee quantity regulator (Fig. A, no. 4) to adjust the dispensed quantity.
- Press the button for two-cup dispensing .
 - The double grinding process and dispensing of coffee now start. The standby symbol  is flashing. Dispensing ends automatically when the set dispensed quantity is reached.
- To interrupt coffee dispensing, press the button for two-cup dispensing .




Notes

- When the appliance is started up for the first time, the grinder will grind longer than usual.
- You can also adjust the dispensed quantity during the dispensing process. To dispense less coffee, turn the coffee quantity regulator to the left to the desired quantity, or turn it until the appliance stops dispensing. To dispense more coffee, turn the regulator to the right.

8 Preparing milk froth

Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).


Place a vessel (e.g. a latte macchiato glass) under the milk canister.

- Remove the milk canister and fill it with the milk2shower milk powder.
- Place the milk canister on the magnetic holding point under the milk shower (Fig. **A**, no. **13**).
- Turn the rotary switch for the milk shower (Fig. **A**, no. **11**) clockwise to open the milk shower.
 - The symbol for the milk shower  is flashing. Approximately 90 ml of hot water flows into the milk canister and generates the milk froth. The milk froth runs out of the milk canister into the vessel below the canister. The flow of water stops automatically after about 90 ml.
- Turn the rotary switch for the milk shower anti-clockwise to close the milk shower (this can also be done prematurely if you desire less milk froth).
- Now start the coffee dispensing process, e.g. to prepare a latte macchiato.

9 Preparing hot water

Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).

Take off the milk canister and place a tall vessel under the milk shower.

- Turn the rotary switch for the milk shower (Fig. **A**, no. **11**) clockwise to open the milk shower.
 - The symbol for the milk shower  is flashing. Approximately 90 ml of hot water flows out of the milk shower and into the vessel. You can conclude this process at anytime by closing the milk shower.
- Turn the rotary switch for the milk shower anti-clockwise to close the milk shower.
- Repeat the process if the desired quantity of hot water has not been reached.








10 Function settings





10.1 Water hardness



Use the test strip provided to determine the water hardness in your area. Please comply with the instructions on the test strip packaging. Water hardness is set at 4 in the factory. If you have inserted the Melitta® Claris® water filter, water hardness 1 is set automatically (see page 52).

Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).

To maintain appliance quality, please adjust the water hardness as follows:

- Simultaneously press the button for one-cup dispensing  and the button for two-cup dispensing  for more than 2 seconds.
→ The standby symbol  is flashing rapidly.
- Press the button for one-cup dispensing  once to call up the menu for adjusting the water hardness.
→ The symbol for the water filter  is illuminated.
- Press the button for coffee strength  several times to select among the four possible degrees of water hardness.
→ Your water hardness selection according to the table is shown with the bean symbols  on the display.

Water hardness range	Properties	°dH	°f
1: 	soft	0-7.2°dH	0-13°f
2: 	medium	7.2-14°dH	13-25°f
3: 	hard	14-21.2°dH	25-38°f
4:  flashing	very hard (factory setting)	>21.2°dH	>38°f


- Press the ON/OFF button  to confirm the selected water hardness.
 - All symbols on the display flash briefly as confirmation. The appliance is ready for operation, the standby symbol  is illuminated.



Note







During the adjusting process, if you do not press a button within 60 seconds the appliance automatically reverts to standby mode.





10.2 Energy-saving mode



After the last action, the appliance automatically (depending on the settings) switches to energy-saving mode (the appliance thus consumes much less energy than in standby mode). You can set different times for the energy-saving mode. The appliance is factory-set at 5 minutes .

Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).

Please adjust the timer as follows:


- Simultaneously press the button for one-cup dispensing  and the button for two-cup dispensing  for more than 2 seconds.
 - The standby symbol  is flashing rapidly.
- Press button for one-cup dispensing  twice to call up the menu for the energy-saving mode.
 - The symbol for the water tank  illuminates.
- Press the brewing coffee button several times  to select from four possible times for the timer.

Display	Time
	5 minutes (factory setting)
	15 minutes
	30 minutes
 flashing	off


- Press the ON/OFF button  to confirm the selected time.
 - All symbols in the display flash briefly for confirmation. The appliance is ready for operation, the standby symbol  is illuminated.



Note






You can wake up the appliance from the energy-saving mode by pressing on the button for coffee strength . You can then immediately dispense coffee.


10.3 Auto-OFF function





The device switches off automatically after the last action (depending on the setting). You can set different times for the auto-OFF function. The appliance is factory-set at 1 hour .



Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).

Please adjust the timer as follows:

- Simultaneously press the button for one-cup dispensing  and the button for two-cup dispensing  for more than 2 seconds.
 - The standby symbol  is flashing.
- Press the button for one-cup dispensing  **three times** to call up the menu for the Auto-OFF function.
 - The symbol for the drip tray  is illuminated.

→ Press the coffee strength button several times  to select from four possible times for the timer.

Display	Time
	1 hour (factory setting)
	2 hours
	4 hours
 flashing	8 hours







- Press the ON/OFF button  to confirm the selected time.
 - All symbols in the display flash briefly as confirmation. The appliance is ready for operation, the standby symbol  is illuminated.




10.4 Brewing temperature



The brewing temperature is factory-set at level 2 (medium .

Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).

Adjust the brewing temperature as follows to meet your requirements:




- Simultaneously press the button for one-cup dispensing  and the button for two-cup dispensing  for more than 2 seconds.
 - The standby symbol  is flashing.
- Press the button for one-cup dispensing  **four times** to call the menu for brewing temperature.
 - The symbol for cleaning  flashes.
- Press the button for coffee strength  to select between the three possible brewing temperatures.

Display	Brewing temperature
	low
	medium (factory setting)
	high




- Press the ON/OFF button  to confirm the selected brewing temperature.
 - All symbols in the display flash briefly as confirmation. The appliance is ready for operation, the standby symbol  is illuminated.

10.5 Resetting the appliance to the default settings

Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).

- Simultaneously press the button for coffee strength  and the ON/OFF button  for more than 2 seconds.
 - All settings are now reset to the factory settings. The standby symbol  will flash briefly as confirmation.

Overview of factory settings:

Function settings	Factory settings
Water hardness	Water hardness 4
Energy-saving mode	5 minutes 
Auto-OFF function	1 hour 
Brewing temperature	Medium 

10.6 Grinding fineness

The grinding fineness level was optimally adjusted prior to delivery. Consequently, we recommend that you only readjust grinding fineness after dispensing approximately 1,000 coffees (about 1 year).

You can only set the grinding fineness **while** the mill is running. Thus, adjust grinding fineness directly after coffee dispensing starts.

If the coffee flavour is not sufficiently intense, then we recommend that you set a finer grinding level.

- Reach into the recess on the right side of the appliance (Fig. **A**, no. **14**) and pull off the cover to the right.
- Start a normal coffee dispensing process.
- **While the grinder is running:** Place the lever in one of the three positions (Fig. **E**).
- Insert the four catches of the cover into the back of the appliance and swing the cover to the left until it locks into place.

Lever position	Grinding fineness
Left	Fine
Centre	Medium
Right	Coarse (factory setting)

11 Care and maintenance

11.1 General cleaning

- Clean the outside of the appliance with a soft, damp cloth and ordinary dishwashing liquid.
- **Empty and clean the drip tray (Fig. A, no. 1) regularly; at the latest, however, when the float projects out of the cup plate.**
- Clean the coffee grounds container regularly.
- Cleaning the milk shower: Turn the milk shower off in the direction indicated by the arrow (Fig. F) and rinse it thoroughly under running water.

Caution!

- To avoid damage to the appliance surface, do not use scouring cloths, sponges or cleaning products.
- Do not clean the drip tray in the dishwasher; this could cause deformation.

Note

The coffee grounds container (Fig. A, no. 1) is dishwasher-safe and can be washed in the dishwasher. Frequent washing in the dishwasher can cause slight discolorations on the coffee grounds container.

11.2 Cleaning the brewing unit

Prerequisite: The appliance must be switched off (see „Switching on and off“ on page 51).



Note

For optimal protection of your appliance, we recommend that you clean the brewing unit under running tap water once a week.

- Reach into the recess on the right side of the appliance (Fig. **A**, no. **14**) and pull off the cover to the right.
- Press and hold the red button on the handle of the brewing unit (Fig. **B**, no. **1**) and turn the handle clockwise to the stop (approximately 75°).
- Use the handle to pull the brewing unit out of the appliance.
- Leave the brewing unit as it is (do not move or twist the components of the brewing unit).
- Thoroughly rinse off the entire brewing unit from all sides under running water. Make sure particularly that the surface shown in Fig. **D** is free of coffee residues.




Caution!

Never clean the brewing unit in the dishwasher.


- Let the brewing unit drip dry.
- If necessary, remove coffee residues from the surfaces in the interior of the appliance where the brewing unit is inserted.
- Reinsert the brewing unit into the appliance and turn the handle of the brewing unit anti-clockwise to the stop to lock.
- Insert the four catches of the cover into the back of the appliance and swing the cover to the left until it locks into place.

11.3 Integrated cleaning programme





The integrated cleaning programme removes residues, including coffee oil residues, that cannot be eliminated by hand. It takes a total of approximately 15 minutes. The cleaning symbol  flashes during the entire process.

Prerequisite: The appliance must be switched off (see „Switching on and off“ on page 51).


Caution!


- Run the integrated cleaning programme every 2 months or after approximately 200 brewed cups of coffee; at the latest, however, run the programme when the symbol for cleaning  lights up on the display.
- Only use Melitta® cleaning tabs for fully automatic coffee makers. These cleaning tabs are specifically designed for the Melitta® CAFFEO® LATTEA®. The use of other cleaning agents can damage the appliance.

Run the integrated cleaning programme as follows:



- 1 Open up the flap of the water tank (Fig. **A**, no. **7**) and pull the water tank up and out of the appliance. Fill the water tank to the max. mark with fresh tap water and reinsert it.
- 2 Simultaneously press both the button for one-cup dispensing  and the ON/OFF button  for about 3 seconds.
 - The symbol for cleaning  flashes.
 - The drip tray symbol  illuminates.
- 3 Empty the drip tray and coffee grounds container.
- 4 Reinsert the drip tray **without** the coffee grounds container and place the coffee grounds container under the outlet.

Phase 1

During Phase 1, one bean symbol  is shown on the display.

- First, two automatic rinsing processes are carried out. Afterward, the standby symbol  illuminates.

- 5 Reach into the recess on the right side of the appliance (Fig. **A**, no. **14**) and pull off the cover to the right.

- 6 Press and hold the red button on the handle of the brewing unit (Fig. **B**, no. 1) and turn the handle clockwise to the stop (approximately 75°).
- 7 Use the handle to pull the brewing unit out of the appliance.
 - The standby symbol  and the symbol for cleaning  will flash alternately, as long as the brewing unit is out of the machine.

Caution!




Danger of damaging the brewing unit

- During the cleaning programme, only remove the brewing unit when instructed to do so.


- 8 Leave the brewing unit as it is (do not move or twist the components of the brewing unit).
- 9 Thoroughly rinse off the entire brewing unit from all sides under running water.
- 10 Let the brewing unit drip dry.
- 11 Place a cleaning tab in the brewing unit (Fig. **C**).
- 12 Reinsert the brewing unit into the appliance and turn the handle of the brewing unit anti-clockwise to the stop to lock.
 - Phase 1 is completed.


Phase 2

During Phase 2, two bean symbols  are shown on the display.

- The symbol for cleaning  continues to flash; the standby symbol  goes out. The symbol for the water tank  illuminates.

- 13 Insert the four catches of the cover in the back of the appliance and swing the cover to the left until it engages.
- 14 Open up the flap of the water tank (Fig. **A**, no. 7) and pull the water tank up and out of the appliance. Fill the water tank to the max. mark with fresh tap water and reinsert it.
- 15 Push the outlet (Fig. **A** no. 2) all the way down.

16 Press the button for coffee strength  to continue with the integrated cleaning programme.

→ The integrated cleaning programme continues. This stage lasts approximately 5 minutes. Water flows out of the outlet as well as in the interior of the appliance into the drip tray. Subsequently, the symbol for the drip tray  illuminates.

→ Phase 2 is completed.

Phase 3

During Phase 3, three bean symbols  are shown on the display.


17 Empty the drip tray and coffee grounds container.

18 Reinsert the drip tray **without** the coffee grounds container and place the coffee grounds container under the outlet.


→ Phase 3 is completed.

Phase 4


During Phase 4, three bean symbols  are shown on the display. The middle bean is flashing.

→ The integrated cleaning programme continues. This stage lasts approximately 5 minutes. Water flows out of the outlet as well as in the interior of the appliance into the drip tray. Subsequently, the symbol for the drip tray  illuminates.

19 Empty the drip tray and the coffee grounds container and then reinsert them.


→ The standby symbol  will be illuminated after a brief heat-up phase. The appliance is ready for operation.

11.4 Integrated descaling programme





The integrated descaling programme removes limescale in the interior of the appliance. It requires a total of approximately 25 minutes. The symbol for descaling  flashes during the entire process.

Prerequisite: The appliance must be switched off (see „Switching on and off“ on page 51).


Caution!


- Carry out the integrated descaling programme every 3 months or when the descaling symbol  illuminates on the display.
- Only use Melitta® ANTI CALC Espresso Machines descaling agent. These descaling products are exactly designed for the Melitta® CAFFEO® LATTEA®.
- Never use vinegar or other descaling agents.

Run the integrated descaling programme as follows:

- 1 Before descaling, remove – if in use – the Melitta® Claris® water filter from the water tank.
- 2 Remove the milk canister.
- 3 Simultaneously press both the button for two-cup dispensing  and the ON/OFF button  for about 3 seconds.
 - The symbol for descaling  is flashing.
 - The symbol for the drip tray  is illuminated.

Phase 1

During Phase 1, one bean symbol  is shown on the display.



- 4 Empty the drip tray and coffee grounds container.
- 5 Reinsert the drip tray **without** the coffee grounds container and place the coffee grounds container under the milk shower.
 - The symbol for the water tank  illuminates.
- 6 Open up the flap of the water tank (Fig. **A**, no. **7**) and pull the water tank up and out of the appliance and then empty it completely.

- 7 Add the descaling agent (e.g. Melitta® ANTI CALC Espresso Machines liquid descaling agent) to the water tank according to the instructions on the packaging.

Warning!




The descaling agent can cause skin irritations




Comply with the safety instructions and the dosing information specified on the descaling agent packaging.

- 8 Reinsert the water tank.
- 9 Press the button for coffee strength  to continue with the integrated descaling programme.
 - The integrated descaling programme is started. Water flows inside the appliance into the drip tray in multiple intervals. This stage lasts approximately 15 minutes. Subsequently, the symbol for the milk shower  illuminates.
 - Phase 1 is completed.

Phase 2



During Phase 2, two bean symbols  are shown on the display.

- 10 Make sure that the coffee grounds container is placed directly under the milk shower.
- 11 Turn the rotary switch for the milk shower (Fig. **A**, no. **11**) clockwise to open the milk shower.
 - Water flows out of the milk shower into the coffee grounds container. The symbol for the milk shower  flashes during this process. Subsequently, the symbol for the drip tray  illuminates.
- 12 Leave the milk shower open.
- 13 Empty the drip tray and coffee grounds container.
- 14 Reinsert the drip tray **without** the coffee grounds container and place the coffee grounds container under the milk shower.
 - The symbol for the water tank  illuminates.

- 15 Thoroughly rinse the water tank, fill it to the max. mark with fresh tap water.
- 16 Press the button for coffee strength  to continue with the integrated descaling programme.
- Water flows in multiple intervals out of the milk shower into the coffee grounds container. The symbol for the milk shower  flashes during this process. Subsequently, the symbol for the milk shower  illuminates.
 - Phase 2 is completed.

Phase 3

During Phase 3, three bean symbols  are shown on the display.

- 17 Turn the rotary switch for the milk shower anti-clockwise to close the milk shower.
- Water flows inside the appliance into the drip tray. Subsequently, the symbol for the drip tray  illuminates.
- 18 Empty the drip tray and then reinsert it.
- The standby symbol  is illuminated after a brief heat-up phase. The appliance is ready for operation.
- 19 Reinsert the Melitta® Claris® water filter into the water tank.

12 Transport and disposal







12.1 Preparation for transport, protection against freezing and measures for longer periods of non-use

Venting the appliance

We recommend that you vent the appliance if it will not be used for an extended period of time and before transport. This also protects the appliance against frost damage.

Prerequisite: The appliance must be ready for operation (see „Switching on and off“ on page 51).

Take the Melitta® Claris® water filter out of the water tank.

- Simultaneously press both the button for one-cup dispensing  and the ON/OFF button  for longer than 2 seconds.
 - The standby symbol  flashes during a brief heat-up phase. Subsequently, the symbol for the water tank  is illuminated.
- Open up the flap of the water tank (Fig. A, no. 7) and pull the water tank up and out of the appliance.
 - The symbol for the milk shower  is illuminated.
- Place a vessel under the milk shower.
- Turn the rotary switch for the milk shower (Fig. A, no. 11) clockwise to open the milk shower.
 - Water runs out of the milk shower and into the vessel; also steam escapes. The symbol for the milk shower  is flashing.

Warning!

Danger of scalding by hot steam

Make sure that you do not burn yourself on the hot steam escaping from the milk shower during the venting process.

- As soon as no more steam is emerging, turn the rotary switch for the milk shower anti-clockwise to close the milk shower.

→ The appliance has been vented.



Note

The Melitta® Claris® water filter should not remain dry over an extended period of time. We therefore recommend storing the Melitta® Claris® water filter in the refrigerator in a glass of water when the appliance will not be in use for extended periods.

Transport

- Vent the appliance (see page 72).
- Empty and clean the drip tray and coffee grounds container.
- Empty the water tank and the bean container. If necessary, remove beans from the bottom with a vacuum cleaner.
- Take the Melitta® Claris® water filter out of the water tank.
- Clean the brewing unit (see page 65).
- Transport the appliance in the original packaging if possible, including the hard foam elements, to prevent transport damage.










Caution!





Do not transport or store the appliance in vehicles or rooms at low temperatures, as the remaining water could freeze or condense and thereby damage the appliance.

Disposal

- Please dispose of the appliance in an environmentally responsible manner by means of suitable collection systems.

13 Troubleshooting

Problem	Cause	Solution
Coffee only drips through.	Grinding fineness is too fine.	Set the grinding fineness coarser. Clean the brewing unit. Run the integrated descaling programme, if necessary. Run the integrated cleaning programme, if necessary.
Coffee does not flow.	Water tank not filled or incorrectly inserted.	Fill the water tank and make sure it is inserted correctly. If necessary, open the milk shower until water flows out of the appliance and then close it again.
	Brewing unit is obstructed.	Clean the brewing unit
Grinder does not grind the coffee beans.	Beans do not drop into the grinder (beans are too oily).	Tap lightly on the bean container.
	Foreign objects in the grinder	Call the hotline.
Loud grinder noise	Foreign objects in the grinder	Call the hotline.
The bean symbols  flash even though the bean container is full.	Insufficient quantity of ground beans in the brewing chamber	Press the button for one-cup dispensing  or two-cup dispensing  .
The buttons for one- and two-cup dispensing   flash alternately with the ON/OFF button  .	The brewing unit is missing or is not properly inserted.	Insert the brewing unit properly.
	The brewing chamber is overfilled.	Switch off the appliance and switch it on again via the ON/OFF button  (repeat if necessary) until standby mode is displayed

Problem	Cause	Solution
Symbol for the milk shower  is illuminated out of sequence.	There is air in the lines inside the appliance.	Open the valve until the symbol goes out and close the valve again. Switch off the appliance and remove the brewing unit, clean under running water, and then reinsert it. Switch the appliance back on again. Subsequently, dispense a larger amount of coffee.
The brewing unit can no longer be reinserted after removal.	The brewing unit is not properly locked.	Check whether the handle for locking the brewing unit is correctly engaged.
	The actuator is not in the proper position.	Switch the appliance off and on again, and then press simultaneously the buttons for one- and two-cup dispensing   for longer than 2 seconds. The actuator moves into position. Then reinsert the brewing unit and make sure it is correctly locked into place.
Continuous flashing of all buttons	System error	Switch off the appliance and switch it on again via the ON/OFF button  ; if this does not solve the problem, send in the appliance to be serviced.

Please contact the Melitta® hotline, if the above mentioned solutions do not help to solve the problem: +49 571/ 86 1900.